MADE IN NEW ZEALAND
moving to australia
- ESTB 2008 -

Move Planner Checklist

The process of moving is often under estimated. As a result of our experience and customer feedback, we have created this pre-move checklist to assist you to plan the perfect move.

Have You Discontinued These Services?

- ☐ Newspaper delivery
- ☐ Telephone/Internet lines
- ☐ Sky/Pay TV
- ☐ Gas and Electricity

Notify Your Change of Address

- ☐ The post office for redirection of mail
- ☐ Your bank (to transfer your account)
- ☐ The electoral registrar
- ☐ Hire purchase company
- ☐ Your insurance company to transfer your cover on house, contents and motor vehicles
- ☐ Your life insurance company
- ☐ Your health insurance company
- ☐ Obtain your children's school records
- ☐ Stores – where you have charge accounts Relatives, friends and regular correspondents
- ☐ Club Memberships
- ☐ Publications to which you subscribe
- ☐ Has your doctor or dentist recommended someone in the location to which you are moving
- ☐ Your solicitors and accountants
- ☐ Your church
- ☐ Credit card companies
- ☐ Airline frequent flyer programmes
- ☐ Cleaners and gardeners

In Preparation for Move Day

- ☐ Ensure your move is confirmed with Ausmove as soon as moving dates are known
- ☐ Complete your transit insurance proposal and return to Ausmove
- ☐ Complete your Customs Form and provide a copy of the ID page of your passport showing signature and return to Ausmove
- ☐ Spring clean – discard the things you no longer want, clean out expired medicines
- ☐ Dispose of inflammables or leave for new owners (i.e. paints, turps, kerosene, petrol etc.)
- ☐ Dismantle kitset furniture
- ☐ Have professionally purged BBQ/heater gas bottles
- ☐ Arrange a specialist to disconnect plasma TV's
- ☐ Plan to be available on move day or have an authorised person available

Keep Important Documents Together and With You

- ☐ Travel Documents, i.e. Airline tickets
- ☐ Travellers cheques and cash
- ☐ Passport, travel visas and frequent flyer cards
- ☐ Pet vaccination records
- ☐ Medical and travel insurance
- ☐ Drivers licence
- ☐ Paperwork relating to your household goods removal
- ☐ Extra set of keys for car, luggage and house
- ☐ Jewellery
- ☐ Sunglasses

Do You Need To

- ☐ Have your car serviced?
- ☐ Book pet transport/boarding with Ausmove?
- ☐ Arrange childcare for day(s) of moving?
- ☐ Collect any drycleaning?
- ☐ Return school or library books?
- ☐ Empty golf club lockers?
- ☐ Book your flights with airlines

The Day Before Your Move

- ☐ Empty, defrost and clean all Fridges and Freezers
- ☐ Empty rubbish bins
- ☐ Drain fuel from mowers and petrol weed eaters
- ☐ Thoroughly clean garden tools, mowers, golf clubs, outdoor furniture and bikes for quarantine inspection
- ☐ Empty and clean vacuum cleaners
- ☐ Identify items not to be packed and place in one area
- ☐ Ensure washing machine taps are turned off
- ☐ Arrange a simple breakfast for move day and empty the dishwasher!
- ☐ Disconnect your computer and monitor, server and printer

Important Points to Know

- ☐ The following articles are classified as DANGEROUS GOODS and cannot be shipped and/or stored: ammunition, paint, linseed oil, turpentine, kerosene, petrol, cleaning fluids and aerosols of any kind
- ☐ Don't have your furniture French polished just before moving and if you are packing, don't put breakable items or liquids in drawers (i.e. perfume)
- ☐ Remember to identify any special or antique items of value over NZD$3,000.00 on our insurance proposal

On Move Day We Need You To

- ☐ Check everything to be packed and moved has been loaded and sign and retain a copy of our inventory list for your records

Notes

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